

Board of Fire
Commissioners
Maryanne Hazard
Gina Sheridan
Peter Dabai



COLMA FIRE DISTRICT

50 REINER STREET
COLMA, CALIFORNIA 94014
Phone (650) Plaza 5-5666
Fax (650) 755-5691



Fire Chief
Geoffrey C. Balton

March 15th, 2022

The regular monthly meeting of the Colma Fire Protection District, Board of Fire Commissioners was called to order by Chairperson Dabai at 7:02 p.m. on the 15th day of March 2022.

ROLL CALL OF OFFICERS

Present: Chairperson Dabai, Commissioner Sheridan, Commissioner Hazard

FIRE DISTRICT STAFF

Present: Fire Chief Balton, Deputy Fire Marshall Pardini, Business Coordinator Whitsitt

CONSENT CALENDAR

A motion to accept the consent calendar, as presented, was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The consent calendar was accepted as presented.

PUBLIC COMMENTS

None Reported

SPECIAL PRESENTATIONS

None Reported

Serving the Unincorporated Areas of:
Broadmoor Village, Garden Village, Sterling Park and the Incorporated Town of Colma
Organized June 8, 1925

UNFINISHED BUSINESS

None Reported

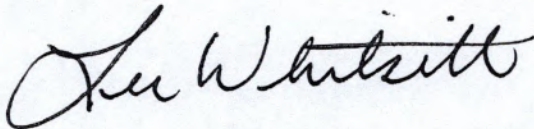
NEW BUSINESS

- 9.1 A 5% increase to the Special Tax will be done in May 2022 to help with the increase in costs to the Districts daily operations.
- 9.2 The District is 100% compliant with all required fire inspections.
- 9.3 The District received a letter from San Mateo County stating that 23 cities have adopted the Hazard Mitigation Plan.

The next step for the District will be an engineering study to be done to find out whether the current station can be seismically retrofitted, or if its more cost effective to replace the entire station The District will explore grants to possibly pay for the study.

The Board of Fire Commissioners tentatively set March 15th, 2022, as the next regularly scheduled public meeting of the Colma Fire Protection Districts Board of Fire Commissioners.

Having completed the public session, Chairperson Dabai asked if anyone present wished to address the Fire Commission. No one did. A motion to adjourn the meeting was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The public meeting of the Colma Fire Protection District, Board of Fire Commissioners was adjourned at 7:26 p.m. on the 15th day of February 2022.



Lee Whitsitt
Business Coordinator

Approved: _____ Date: _____

Mr. Peter Dabai
Chairperson, Board of Fire Commissioners

FIRE PREVENTION OFFICERS REPORT

- I. The new De Vita Dialysis Center on El Camino Real is now open. It will only be open on Mondays, Wednesdays, and Fridays from 9am to 5pm serving only positive Covid-19 patients at this time.
- II. KIA and Volkswagen at 600 Serramonte Blvd. has started a 3-phase remodel on the dealership.
- III. A Door Dash Mart will be opening at 101 Colma Blvd. occupying the old Pier One Imports space. It will serve a large portion of online orders to help relieve the stress on businesses.

FIRE CHIEFS AND TRAINING OFFICERS REPORT

- I. Firefighter Chad Tran has resigned from the department. He will be moving to Las Vegas as a new recruit for the Las Vegas Metro Fire Department. The District currently has 3 new possible recruits going through their background investigations.
- II. Form 700 for all Commissioners is due by April 1st, 2022.
- III. Covid-19 mandates will be changing on February 16th. The District will switch back to no required masks, and visitors are welcome back in the station. District personnel will still be required to wear an N95 or respirator on all calls.
- IV. California is instituting new rules for Commission meetings which will require meetings to not only be in person but to offer them live online as well. This hybrid method will likely be started in the next few months.
- V. A badge pinning for newly hired firefighters will be coming soon. A date has not been decided yet but will be sometime in the 2nd quarter.
- VI. The Colma Fireman Social Clubs annual chicken and polenta feed will be on April 23rd, 2022.

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Fire Chief
Geoffrey C. Balton

February 15th, 2022

The regular monthly meeting of the Colma Fire Protection District, Board of Fire Commissioners was called to order by Chairperson Dabai at 7:02 p.m. on the 15th day of February 2022.

ROLL CALL OF OFFICERS

Present: Chairperson Dabai, Commissioner Sheridan, Commissioner Hazard

FIRE DISTRICT STAFF

Present: Fire Chief Balton, Deputy Fire Marshall Pardini, Business Coordinator Whitsitt

CONSENT CALENDAR

A motion to accept the consent calendar, as presented, was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The consent calendar was accepted as presented.

PUBLIC COMMENTS

None Reported

SPECIAL PRESENTATIONS

None Reported

Serving the Unincorporated Areas of:
Broadmoor Village, Garden Village, Sterling Park and the Incorporated Town of Colma
Organized June 8, 1925

NEW BUSINESS

At 7:40 pm Chairperson Dabai adjourned the regular meeting of the Colma Fire Protection District, Board of Fire Commissioners for a public hearing on the adoption of Resolution 2021-02 Authorizing the adoption of the San Mateo County Multijurisdictional Local Hazard Mitigation Plan.

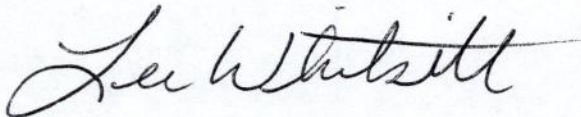
At 7:41 pm Chairperson Dabai reconvened the Colma Fire Protection District, Board of Fire Commissioners regular meeting with no comments from the public.

A motion to read by title only for Resolution 2021-02 was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote.

A motion to accept Resolution 2021-02 Authorizing the adoption of the San Mateo County Multijurisdictional Local Hazard Mitigation Plan was made by Commissioner Sheridan and Chairperson Dabai seconded the motion. The motion was passed by unanimous vote.

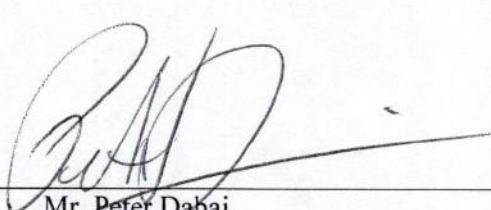
The Board of Fire Commissioners tentatively set January 18th, 2022, via Go To Meeting, as the next regularly scheduled public meeting of the Colma Fire Protection Districts Board of Fire Commissioners.

Having completed the public session, Chairperson Dabai asked if anyone present wished to address the Fire Commission. No one did. A motion to adjourn the meeting was made by Commissioner Sheridan and Chairperson Dabai seconded the motion. The motion was passed by unanimous vote. The public meeting of the Colma Fire Protection District, Board of Fire Commissioners was adjourned at 7:50 p.m. on the 16th day of November 2021.



Lee Whitsitt
Business Coordinator

Approved: _____


Mr. Peter Dabai
Chairperson, Board of Fire Commissioners

Date: _____

2-13-22

FIRE PREVENTION OFFICERS REPORT

- I. Target has finalized construction on the remodel and the new entrance which is now open to the public.

FIRE CHIEFS AND TRAINING OFFICERS REPORT

- I. Training Captain Matt Coccellato has resigned from the District because he has now moved to Brentwood California.
- II. The Covid-19 vaccine booster shot is now available to District employees and will start to be offered at Daly City Fire Station 94 starting November 22nd, 2021. Captain Kucharszky will be posting information on how to sign up.
- III. Colma Fire District has received a FEMA grant for \$133,000.00 to purchase new safety gear for all firefighters.
- IV. Commission meetings may go back to in person meetings starting in January if restrictions have been lifted by San Mateo County Health.
- V. The District will be hosting a swearing in for all newly hired firefighters in the first quarter of 2022 depending on the covid-19 restrictions.
- VI. There will be no Commission Meeting in December.
- VII. December 18th will be the Districts annual Candy Cane Day where toys will be picked up for Operation Santa Claus.

UNFINISHED BUSINESS

None Reported

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Fire Chief
Geoffrey C. Balton

November 16th, 2021

The regular monthly meeting of the Colma Fire Protection District, Board of Fire Commissioners was called to order via Go To Meeting, by Chairperson Dabai at 7:15 p.m. on the 16th day of November 2021.

ROLL CALL OF OFFICERS

Present: Chairperson Dabai, Commissioner Sheridan, Commissioner Hazard
(Via Go To Meeting)

FIRE DISTRICT STAFF

Present: Fire Chief Balton, Deputy Fire Marshall Pardini, Business Coordinator Whitsitt

CONSENT CALENDAR

A motion to accept the consent calendar, as presented, was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The consent calendar was accepted as presented.

PUBLIC COMMENTS

None Reported

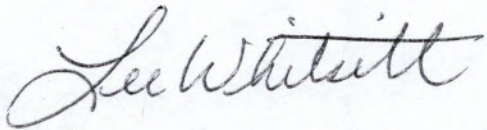
SPECIAL PRESENTATIONS

None Report


Serving the Unincorporated Areas of:
Broadmoor Village, Garden Village, Sterling Park and the Incorporated Town of Colma
Organized June 8, 1925

The Board of Fire Commissioners tentatively set November 16th, 2021 via Go To Meeting, as the next regularly scheduled public meeting of the Colma Fire Protection Districts Board of Fire Commissioners.

Having completed the public session, Commissioner Sheridan asked if anyone present wished to address the Fire Commission. No one did. A motion to adjourn the meeting was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The public meeting of the Colma Fire Protection District, Board of Fire Commissioners was adjourned at 7:21 p.m. on the 21st day of September 2021.



Lee Whitsitt
Business Coordinator

Approved:  _____ Date: 11/13/21
Mrs. Gina Sheridan
Commissioner, Board of Fire Commissioners

UNFINISHED BUSINESS

At 7:17 pm Commissioner Sheridan adjourned the regular meeting of the Colma Fire Protection District, Board of Fire Commissioners for a public hearing on the adoption of the final budget for fiscal year 2021/2022.

At 7:18 pm Commissioner Sheridan reconvened the Colma Fire Protection District, Board of Fire Commissioners regular meeting with no comments from the public.

A motion to read by title only for the final budget for Fiscal Year 2021/2022 was made by Commissioner Hazard and Commissioner Sheridan seconded the motion. The motion was passed by unanimous vote.

A motion to accept the final budget for Fiscal Year 2021/2022 was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote.

NEW BUSINESS

All Commission meetings will be via Go To Meeting until the end of the year and then re-evaluated for 2022 for in person meetings.

FIRE PREVENTION OFFICERS REPORT

- I. The Target re-model is almost complete and should be done by the end of October.
- II. Greenlawn Cemetery will be adding more vertical mausoleums to their property.
- III. Four houses in Broadmoor have applied for permits to re-model their homes.

FIRE CHIEFS AND TRAINING OFFICERS REPORT

- I. This years joint Fire Chiefs and Police Chiefs meeting was held in September. The Chiefs in accordance with SMCO EMS is trying to come up with a new protocol in regard to suicidal subjects that are barricaded in their residences. The Zone Haven program was also discussed in regard to evacuations for natural disasters, wildfires etc. It is still being discussed with no actions taken at this time.
- II. The District has purchased a Lucas mechanical CPR device, which all District personnel has now been trained on and is in service on Engine 86.
- III. The newly hired personnel are doing well in the academy and will be fully online in the new year.
- IV. SMCO Hazard Mitigation plan has now been submitted to the State for the next phase.
- V. The Covid-19 booster shot will be offered soon and is waiting on approval from the SMCO Department of Health.
- VI. The District has applied for a FEMA grant for new PPE and will find out if it is approved in the coming months.

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Fire Chief
Geoffrey C. Balton

September 21st, 2021

The regular monthly meeting of the Colma Fire Protection District, Board of Fire Commissioners was called to order via Go To Meeting, by Commissioner Sheridan at 7:03 p.m. on the 21st day of September 2021.

ROLL CALL OF OFFICERS

Present: Commissioner Sheridan, Commissioner Hazard
(Via Go To Meeting)

Absent: Chairperson Dabai

FIRE DISTRICT STAFF

Present: Fire Chief Balton, Deputy Fire Marshall Pardini, Business Coordinator Whitsitt

CONSENT CALENDAR

A motion to accept the consent calendar, as presented, was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The consent calendar was accepted as presented.

PUBLIC COMMENTS

None Reported

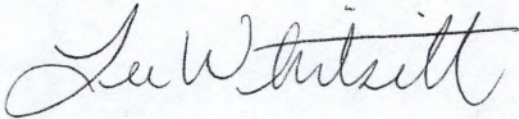
SPECIAL PRESENTATIONS

None Report

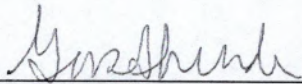
Serving the Unincorporated Areas of:
Broadmoor Village, Garden Village, Sterling Park and the Incorporated Town of Colma
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The Board of Fire Commissioners tentatively set September 21st, 2021, via Go To Meeting, as the next regularly scheduled public meeting of the Colma Fire Protection Districts Board of Fire Commissioners.

Having completed the public session, Chairperson Dabai asked if anyone present wished to address the Fire Commission. No one did. A motion to adjourn the meeting was made by Chairperson Dabai and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The public meeting of the Colma Fire Protection District, Board of Fire Commissioners was adjourned at 7:45 p.m. on the 17th day of August 2021.



Lee Whitsitt
Business Coordinator

Approved:  _____ Date: 10/13/21
Mrs. Gina Sheridan
Commissioner, Board of Fire Commissioners

NEW BUSINESS

At 7:20 pm Chairperson Dabai adjourned the regular meeting of the Colma Fire Protection District, Board of Fire Commissioners for a public hearing on the adoption of Resolution number 2021/2022-01 for purposes of allowing the San Mateo County Controllers Office to collect the Districts taxes.

At 7:21 pm Chairperson Dabai reconvened the Colma Fire Protection District, Board of Fire Commissioners regular meeting with no comments from the public.

A motion to read by title only for Resolution number 2021/2022-01 was made by Commissioner Sheridan and Chairperson Dabai seconded the motion. The motion was passed by unanimous vote.

A motion to accept Resolution 2021/2022-01 was made by Chairperson Dabai and Commissioner Sheridan seconded the motion. The motion was passed by unanimous vote.

9.2 The preliminary budget for fiscal year 2021/2022 was presented to the Commission for review. The final budget will be presented at the next regularly scheduled Fire Commission meeting.

FIRE PREVENTION OFFICERS REPORT

- I. Pacific Nursery at 2499 Hillside Blvd. is going to start replacing all their trailers. The current ones are falling apart.
- II. Starbucks at 990 Serramonte Blvd. is going to remodel their drive thru. They are currently in the plan check phase of the remodel.
- III. The Cadillac Dealership project on Serramonte is still moving along and should be completed soon.
- IV. Pet Club is currently waiting on architect plans to start their project in the 280 Metro Center complex.

FIRE CHIEFS AND TRAINING OFFICERS REPORT

- I. As the Delta Variant makes its way through the public, the District is back to wearing masks in the firehouse and in all apparatus until further notice. The District is at 100% vaccination for all personnel.
- II. The District has purchased a Lucas device which provides mechanical CPR. There will be a training class from Stryker for District personnel in the coming days. After all personnel are trained the device will go into service on Engine 86 for all cardiac arrests.
- III. The horn will be going back in service for the twelve-noon blast. It needs to be re-programmed to only go off at noon.

UNFINISHED BUSINESS

None Reported

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Fire Chief
Geoffrey C. Balton

August 17th, 2021

The regular monthly meeting of the Colma Fire Protection District, Board of Fire Commissioners was called to order via Go To Meeting, by Chairperson Dabai at 7:10 p.m. on the 17th day of August 2021.

ROLL CALL OF OFFICERS

Present: Chairperson Dabai, Commissioner Sheridan, Commissioner Hazard
(Via Go To Meeting)

FIRE DISTRICT STAFF

Present: Fire Chief Balton, Deputy Fire Marshall Pardini, Business Coordinator Whitsitt

CONSENT CALENDAR

A motion to accept the consent calendar, as presented, was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The consent calendar was accepted as presented.

PUBLIC COMMENTS

None Reported

SPECIAL PRESENTATIONS

None Report

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Fire Chief
Geoffrey C. Balton

April 19th, 2022

The regular monthly meeting of the Colma Fire Protection District, Board of Fire Commissioners was called to order by Chairperson Dabai at 7:01 p.m. on the 19th day of April 2022.

ROLL CALL OF OFFICERS

Present: Chairperson Dabai, Commissioner Sheridan, Commissioner Hazard
(Via Go To Meeting)

FIRE DISTRICT STAFF

Present: Fire Chief Balton, Deputy Fire Marshall Pardini, Business Coordinator Whitsitt,

CONSENT CALENDAR

A motion to accept the consent calendar, as presented, was made by Commissioner Sheridan and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The consent calendar was accepted as presented.

PUBLIC COMMENTS

None Reported

SPECIAL PRESENTATIONS

None Report

Serving the Unincorporated Areas of:
Broadmoor Village, Garden Village, Sterling Park and the Incorporated Town of Colma
Organized June 8, 1925

UNFINISHED BUSINESS

None Reported

NEW BUSINESS

None Reported

The Board of Fire Commissioners tentatively set April 19th, 2022, as the next regularly scheduled public meeting of the Colma Fire Protection Districts Board of Fire Commissioners.

Having completed the public session, Chairperson Dabai asked if anyone present wished to address the Fire Commission. No one did. A motion to adjourn the meeting was made by Chairperson Dabai and Commissioner Hazard seconded the motion. The motion was passed by unanimous vote. The public meeting of the Colma Fire Protection District, Board of Fire Commissioners was adjourned at 7:26 p.m. on the 15th day of March 2022.

Lee Whitsitt
Business Coordinator

Approved: _____ Date: _____

Mr. Peter Dabai
Chairperson, Board of Fire Commissioners

FIRE PREVENTION OFFICERS REPORT

- I. The Cadillac dealership showroom is construction is completed. The fire alarm system will not be completed until April 1st. They will be doing a fire watch until all the system is complete and inspected. The Districts personnel have already completed the walkthrough of all the buildings.

FIRE CHIEFS AND TRAINING OFFICERS REPORT

- I. The Chief is still working on the San Mateo County Hazard Mitigation Plan. Tetra Tech will be helping out with the Phase 1 engineering plan that is due next in the process.
- II. The Districts FEMA grant for new PPE is still on going. Morning Pride was the company that was going to be providing the new PPE but during the process decided that they were going to discontinue making PPE. The District will now need to contract with another company.
- III. All Form 700's are complete and have been turned in.
- IV. Visitors are now welcome back into the firehouse. Masks are not required but will be provided for those who would like one.
- V. The annual Chicken, Sausage, and Polenta feed will be on April 23rd, 2022. There will be indoor and outdoor seating.
- VI. The meetings will continue to be held on the GoTo Meeting platform until further notice.
- VII. A swearing in of promotions and newly hired firefighters will be coming soon. The Chief will be discussing dates with Captain Kucharszky.